

CITY OF VALLEY
CITY CEMETERY RULES AND REGULATIONS
Revised December 27th 2005

FOREWORD

The rules and regulations contained herein apply to all city cemetery lot owners. The effective date of these rules and regulations shall be December 27th 2005, unless otherwise provided by additional ordinances. Rules and regulations specified by independent cemetery associations prior to this date or specified within burial lot deeds issued prior to this date remain in effect and are “grandfathered”. Aside from these exceptions, these rules and regulations apply equally to all city cemetery users.

I. GENERAL

1. The cemeteries will be open to visitors during the day but no visitors will be allowed after sunset or before sunrise. Children under 13 years of age must be accompanied by a responsible adult.
2. The speed limit on cemetery roads is 5 MPH. No parking will be allowed off paved or designated roads.
3. The City of Valley shall be notified at least 24 hours in advance of the day and time of a burial, to verify lot ownership, and approve the burial location. The City of Valley shall be given all pertinent information regarding the deceased and the responsible survivors prior to burial.
4. Flower receptacles shall be plastic, masonry, bronze or pottery. Glass, wood, paper and corrodible metal containers may not be used as flower receptacles. Flower receptacles should be placed next to the monument or grave marker, not on the grass.
5. Should lot owners desire to sell their unused lot(s), they must sell it to the City of Valley for the original purchase price. A lot may be transferred from one family member to another by notifying and obtaining approval of the City of Valley. This change must be shown on the original deed, or a new deed shall be required. Cost for changing or creating new deeds must be paid by the lot owner requesting the change.
6. Games, recreational activities, and social gatherings not associated with burials, memorial services, or grave visitations, are prohibited unless specifically approved by the City of Valley.

II. INTERMENTS AND DISINTERMENTS

1. All interments shall be enclosed in a regular concrete or metal vault. Vaults of other constructions must be approved in writing by the City of Valley. Burial vaults shall be covered by at least 18 inches of soil.
2. No interment will be permitted in a grave space that has not been fully paid for.
3. No burial will be permitted unless a permit has been issued by the City of Valley.
4. No disinterment will be allowed until proper authority is given.
5. A cemetery lot is to be used only as a burial lot for human remains.
6. The City of Valley shall not be held responsible for interments in the wrong cemetery lot for cases in which the City of Valley was not involved in the location of the lot.

III. MONUMENTS AND MARKERS

1. All monument dealers and grave diggers operating within the City of Valley shall be licensed by the City of Valley.
2. All monument dealers and grave diggers operating within city cemeteries will be responsible for damage they may cause to cemetery property, markers, and/or monuments.
3. The City of Valley shall not be held responsible for scratches or marks on privately owned grave markers or monuments that may have occurred during normal maintenance or as a result of natural deterioration.
4. Headstones, and ground level flat bronze markers, will be permitted in all city owned cemeteries.
5. Headstones shall not exceed 3 feet 6 inches in height above the ground.
6. Each grave shall be properly marked within twelve months following burial with a headstone or flat marker made from Granite, Marble or Bronze.

IV. MAINTENANCE

1. The City of Valley shall be responsible for maintenance and upkeep of its officially designated city cemeteries.
2. Lot Owners may maintain their own lots, provided they adhere to the following City Cemetery rules:
 - (A) Ground levels must not be altered.
 - (B) Grass must be cut on schedule coinciding with the City's cutting schedule.
 - (C) No mounds will be allowed over graves beyond three (3) months from the burial date.
 - (D) No walls shall be built on or around burial lot(s).
 - (E) No shrubbery, trees, or flowers shall be planted on the lots.
 - (F) One Single Bench or seat made of Marble, Granite or Concrete may be placed on a family lot.
 - (G) No signs, banners, flags or decorations, other than floral and American flags not exceeding 18" in height, shall be placed on lots unless the City of Valley has proclaimed a special memorial occasion for which special decorations may be used on a temporary basis.

V. SEXTON

The duties and responsibilities of the City Cemetery Sexton shall include the following:

1. Furnish information to the City concerning sale of burial lots and any other information relating to record keeping.
2. Be available to show prospective burial lot buyers location of lots for sale.
3. Be available to assist family members and Funeral Directors in locating burial lots.
4. Monitor the condition of city cemeteries on a regular basis.